
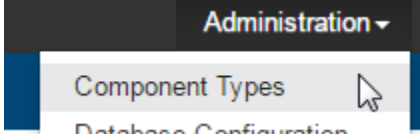


Adding Components to the Palette

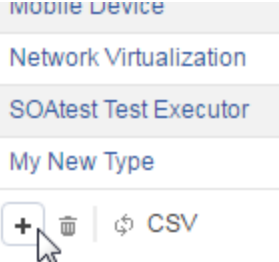
 This task requires admin privileges.

To add a new component to the palette:

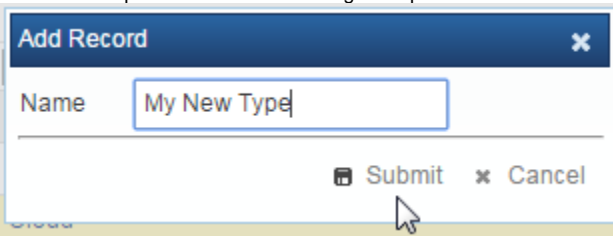
1. Choose **Administration > Component Types**.



2. At the bottom left of the table, click the add icon.




3. Enter the component name in the dialog that opens.



4. (Optional) If you want to edit the component description or image, click the link to the added component, then choose **Modify** from the page-level action menu.

A screenshot of the 'Component Type' edit form. It features a blue person icon on the left. The form has three main sections: 'Name' with a text input field containing 'My New Type'; 'Description' with a large text area; and 'Image' with a text input field containing the path '/images/types/Custom_32.p'.

5. (Optional) Edit the description and image as desired.

 If you want to use a custom image for this component, enter the relative path to the 32x32 version of that image. Custom images need to be:

- Uploaded to the webapps folder where CTP is installed.
- Provided in two sizes: 32x32 and 64x64.
- Named using the convention <name>_32.png and <name>_64.png.

6. Click **Save**.