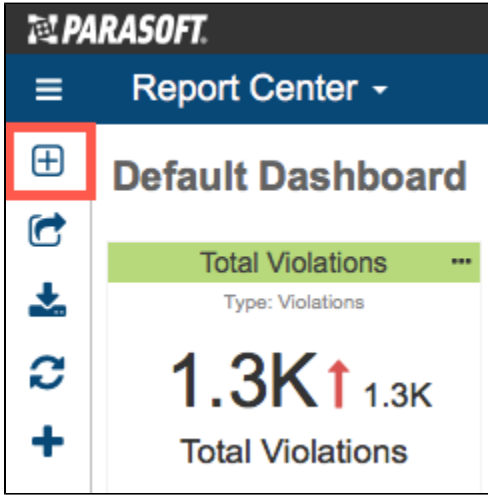


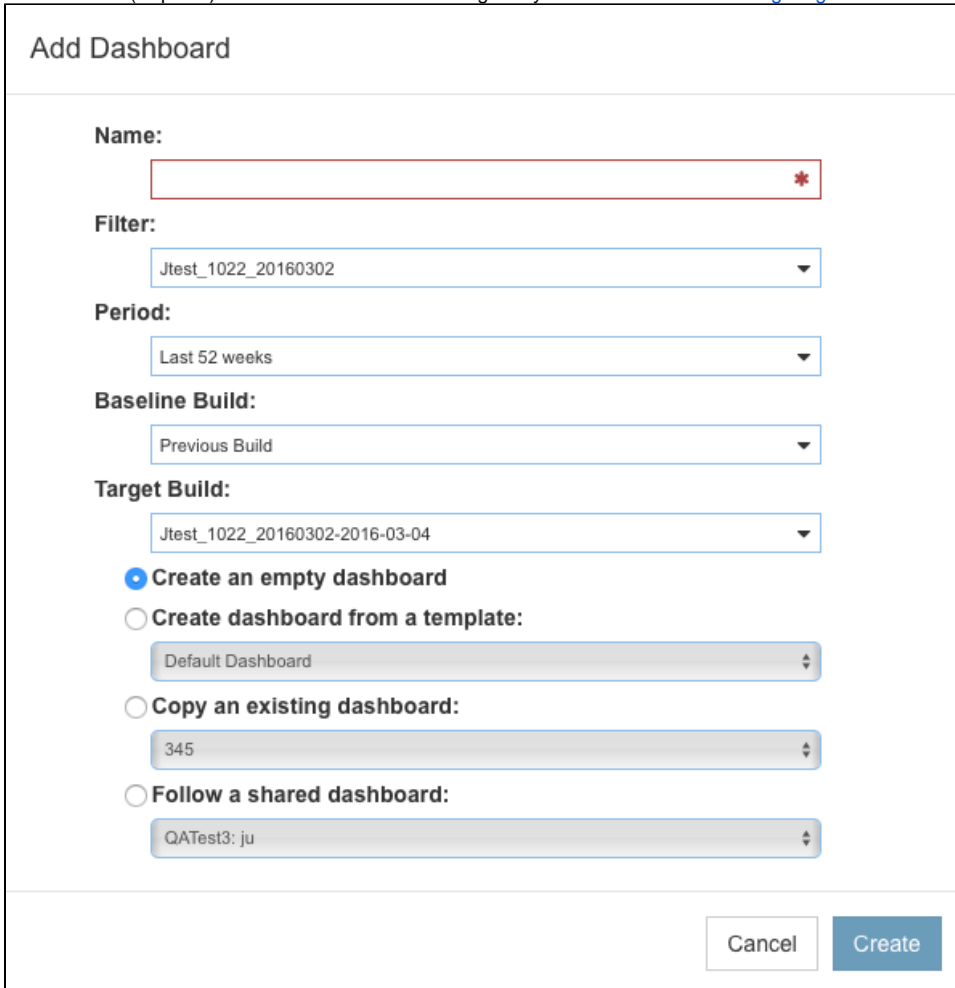
# Adding Dashboards

Depending on your license, you may only be able to create a limited number of dashboards. Contact your Parasoft representative for information on upgrading your DTP license (also see [Upgrading DTP from Standard to Enterprise Edition](#)).

1. Click the add dashboard button from the toolbar menu.



2. Enter a name (required) and choose the default settings for your dashboard. See [Configuring Dashboard Settings](#) for additional information.

A screenshot of the 'Add Dashboard' dialog box. The title is 'Add Dashboard'. It contains several form fields and options:

- Name:** A text input field with a red asterisk indicating it is required.
- Filter:** A dropdown menu with the value 'Jtest\_1022\_20160302'.
- Period:** A dropdown menu with the value 'Last 52 weeks'.
- Baseline Build:** A dropdown menu with the value 'Previous Build'.
- Target Build:** A dropdown menu with the value 'Jtest\_1022\_20160302-2016-03-04'.
- Creation Options:** Three radio button options:
  - Create an empty dashboard**
  - Create dashboard from a template:** A dropdown menu with 'Default Dashboard' selected.
  - Copy an existing dashboard:** A dropdown menu with '345' selected.
  - Follow a shared dashboard:** A dropdown menu with 'QATest3: ju' selected.

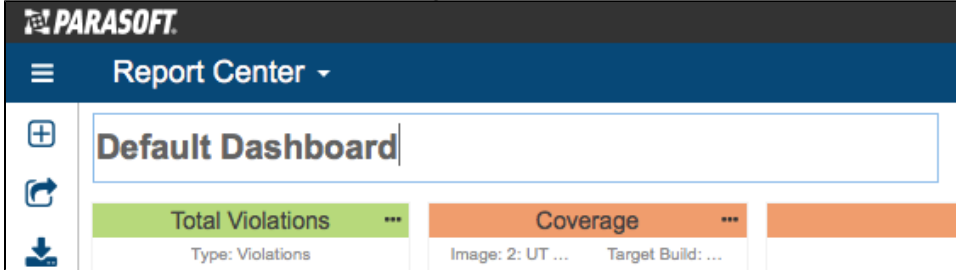
At the bottom right, there are two buttons: 'Cancel' and 'Create'.

3. You can also choose the type of dashboard:
  - Create an empty dashboard
  - Create a dashboard from template. Choose this option to create a dashboard pre-populated with widgets based on a template shipped with DTP or your own custom template. See [Built-in Dashboard Templates](#) and [Custom Dashboard Templates](#) for additional information.
  - Copy an existing dashboard. Choose this option to create a new dashboard using the same widgets as an existing dashboard. The new dashboard is independent from the source dashboard.

- Follow a shared dashboard. If other users have shared their dashboards, then you can choose this option to create a dashboard view based on a shared dashboard. Shared dashboards are single instances of a dashboard distributed to other users' accounts. They cannot be modified. See [Sharing Dashboards](#) for more information.
4. Click **Create** to create the dashboard or the close button to exit without creating the dashboard.

## Renaming Dashboards

1. Click in the dashboard title field to activate editing.



2. Make changes and click away from the field to save changes.